

Draft until signed

# WETHERDEN PARISH COUNCIL

## Minutes of the Parish Council Meeting held on 19 March 2018 in the village hall

- Present: Cllrs Sonia Jewers, Stephanie Hensley, Paul Sutton, John Bushell  
Jen Larner – Clerk, County Cllr Andrew Stringer  
One member of the public
- 2018/174 **Apologies for absence** – Cllr Chris Harcourt, District Cllr Rachel Eburne
- 2018/175 **Declarations of interest** – none
- 2018/176 **Minutes of Parish Council meeting** – the Parish Council meeting minutes of 19 February 2018 were signed as a true record.
- 2018/177 **County Cllr Andrew Stringer's report** – this had been circulated. Andrew updated us on the Aggmax situation and on the 'Edge of care' intervention work.
- 2018/178 **District Cllr Rachel Eburne's report** – this had been circulated. Rachel had drawn special attention to the Community Infrastructure Levy bids that open on 1 May. It was agreed that Cllrs Sonia Jewers and Steph Hensley would contact Elmswell pc to consider the possibility of a joint bid. She also alerted us to the draft recommendations of the ward boundary changes. We had responded previously to say that our links are with Elmswell, Haughley and Woolpit, but the new recommendation is to link Wetherden with Stowupland and Gipping. It was agreed that this is not satisfactory. The clerk and Cllr Sonia Jewers will draft a response, and copy in Stowupland and Gipping parish councils.
- 2018/179 **Co-options to parish council** – interest in one of the vacancies had been expressed by Duncan Perry. It was proposed by Cllr Sonia Jewers, seconded by Cllr Steph Hensley and agreed by all that he be co-opted. Following the signing of the declaration he was duly welcomed onto the council. There is still a vacancy and cllrs were asked to follow up any leads they have.
- 2018/180 **Finance** – The clerk's finance report ending February 2018 was approved.
- 2018/181 The following payments were authorised: Dianne Batten £74.57, clerk's salary £293.85, Eon £57.49, hall hire £45.00, Wave £10.36, street lighting £462.80. Payment received - £124.29 from wayleaves. The form for Cllr Andrew Stringer's locality budget funding has been completed. Cllrs John Bushell and Steph Hensley agreed to contact the bank to add their names as cheque signatories.
- 2018/182 **Review of standing orders, financial standing orders and risk assessment** – the clerk reported she had made minor factual changes to the latter, but could see nothing that needed changing on the other documents. This was agreed, but it was accepted that in the light of changes to data protection regulations, some policies may need amending.
- 2018/183 **Data protection** – the clerk had circulated documents relating to the changes that will be coming in from 25 May. These include identifying what data is held, how and for what reason and how long. People now have to opt in rather than consent being assumed on data held on them. After much discussion Cllr Duncan Perry agreed to take a look at the processes currently in place, advise what we need to change and draw up a plan of how to progress.
- 2018/184 **Updates on common/playing field** – Cllr Paul Sutton reported that he would be away for the next community payback team visit, and Cllr Steph Hensley agreed to liaise with them in his place.  
A request has been received from the Scouts who want to undertake some gardening work over the summer. This was warmly welcomed. The clerk will respond and Cllr Paul Sutton is happy to liaise with them over the key etc.  
Broken seat – the tennis club will remove this seat.  
Tree warden – Cllr Paul Sutton is happy to undertake this role.  
Oak tree on village hall car park – a request had been received to ask that tree

surgeons look at this tree. The request has been passed on to the village hall committee. The question of the boundary trees and hedges around her property was discussed but it was not clear who owned these. The clerk will check with the village hall committee.

Pavilion – one quote has been received for the roofing work on the pavilion, but two others are also being requested. The rough estimate of cost for all the work – roof, floor, decking – was about £1900, assuming some of the work can be carried out by the payback team. Cllr Duncan Perry may be able to access materials needed. There is currently £1600 being held in reserves for work on the pavilion, plus £300 in the budget for next year, plus Cllr Rachel Eburne's locality money.

Storage for football club – the football club are in need of more storage than was first anticipated, and discussion took place regarding their possible use of the existing shed, or a new one as the best way forward. This will be on the May agenda.

2018/185 **Planning applications and decisions** – DC/18/00029. Darshams Farm. Planning permission granted.

DC/18/00223 Brooklyn Villas, planning permission refused on grounds of detrimental impact on existing residential amenity.

2018/186 **Annual Parish Meeting** – this will be held on 16 April and is a chance for the parish council to hear about what is going on in the village and report to the village on council activities. It was agreed that the clerk will write to village groups inviting them to attend and give a report.

2018/187 **Correspondence** – Suffolk Royal British Legion Armistice 100 – request for volunteers for 8 November; Community Infrastructure Levy presentations (circulated); offer of a safety mirror to be erected opposite the Maypole; EACH information and fundraising/volunteers request; Suffolk Walking festival.

2018/188 **Urgent matters to be brought to council's attention** – the process regarding the drainage of the pond on the Wetherden Road was raised, as it has been flooding all over the road, and the clerk will enquire from planning enforcement. Other Highways matters were raised, such as the width of the road past the Old Rectory leading to Base Green, which could do with a warning sign, the damage being done to the verges, and the bridge at Clark's farm. All of these should be reported via the Highways reporting tool.

Next meeting Annual Parish meeting Monday 16 April; Annual meeting of the parish Monday 21 May 2018, both at 7.30pm at the village hall.

Jen Larner, Clerk  
01284 705548  
wetherdenparishclerk@gmail.com